



EDWAY GROUP PTY. LTD.
 ABN: 37 127 531 186
TIME SHEET

Level 2, 23 Wentworth St.
 Parramatta, NSW, 2150
 Phone: 02 98937744
Fax: 02 9687 8490
info@edway.com.au
www.edway.com.au

Employee		*Week Ends: ____ / ____ /200__						
*Name:								
*Surname:								
Position:								
Attention! Without supervisor's signature payment will not be processed							*Supervisor's	
Date	Days	Start	Finish	Lunch	*Company	Site	Name	Signature
	Mon			Yes/No				
	Tue			Yes/No				
	Wed			Yes/No				
	Thu			Yes/No				
	Fri			Yes/No				
	Sat			Yes/No				
	Sun			Yes/No				
Employee**NOTE**		Timesheets must be filled in by you and signed by your Supervisor! All timesheets must reach (fax or email) Edway office by SUNDAY every week. Not sending timesheets on time will delay your payment until next week * Must be filled in						



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